

**Information about the Regensburg 2025
Industrial and Book Exhibition**



Please pass this information sheet on to everyone involved in the conference!

Conference and exhibition location:

University of Regensburg
Universitätsstraße 31
93053 Regensburg

Local contact person:

Mathias Zwicknagl
Institute for Experimental and Applied Physics
PHY 8.0.23b
University of Regensburg
Telephone: +49 17671242433 (only in urgent cases, if it is not possible to contact us by email)
Email: exhibition-regensburg@dpg-gmbh.de

Exhibition areas:

- **A** Stand numbers A01 to A59 Central lecture hall building
- **E** Stand numbers E01 to E21 Business/Law building
- **T** Stand numbers T01 to T20 Physics tent

The booked floor space is available for the exhibition stands. This area will be taped off and marked for you in preparation. Side walls are not provided. We will provide the electrical connections (230 V/ 16 A), tables (120 cm x 60 cm) and chairs that you ordered in advance.

Exhibition period: March 17th - March 20th, 2025

Opening hours: Tuesday, March 18th, 9:00 a.m. - 6:00 p.m.
Wednesday, March 19th, 9:00 a.m. - 6:00 p.m.
Thursday, March 20th, 9:00 a.m. - 6:00 p.m.

**Attention: The DPG's ceremonial meeting begins on Tuesday at 4:00 p.m.
There will be no scientific program taking place in parallel.**

Early shipping of material (truck and parcel services)

As storage space at the University of Regensburg is extremely limited, early deliveries must be sent to the shipping company between **March 3rd, 2025 and March 13th, 2025**. Please notify Mr. Zwicknagl of your delivery by February 28, 2025 at latest, as shipments that are delivered without consultation cannot be stored by the shipping company and therefore no liability can be accepted. Acceptance before March 3rd, 2025 is generally not possible.

The delivery address for the advance dispatch of your exhibits/packages:

Zitzelsberger Int. Möbelspedition + Logistik gmbH
Junkersstraße 11
93055 Regensburg

Important!

Please note on all individual packages:

1. "DPG Conference Exhibition"
2. Your exact stand number (e.g. stand T12 for stand 12 in the tent)
3. Your company name

If these additional notes are missing, no guarantee can be given that your exhibits will be delivered properly to your exhibition location!

All packages/exhibits that arrive at the shipping company by **11:00 a.m. on March 14, 2025 at the latest** will be delivered to your stand in good time. Packages that arrive after this must be picked up from the shipping company independently and at your own expense.

Attention: Any correspondence with authorities, a package getting stuck or possible clarifications with customs, etc. must have been carried out by you in advance - otherwise the package cannot be processed by our shipping company.

Delivery of exhibition items on the day of set-up

There are two unloading zones in "Albertus-Magnus-Straße", which you should enter from "Galgenbergstraße".

Exhibition area A: For the stands in the central lecture hall building ("Audimax Foyer", "Audimax H6"), the delivery zone is in "Albertus-Magnus-Strasße" next to the orange "Audimax" column (not on the street, but in the sign-posted zone).

Exhibition area E: For the business/law building, the delivery zone is the advertised open space to the right opposite the "Tiefstraße West" driveway

Exhibition area T: For the tent, deliveries are possible via "Tiefstraße West" (**h_{max}. 340 cm**) and the entrance to the campus at the level of the Faculty of Mathematics.

We ask that you remain in the unloading zones for a **maximum of 15 minutes** so that all exhibitors can unload their exhibition goods, and then park your vehicle in the designated parking spaces at the university (see below: "Parking at the University of Regensburg"). We ask for your understanding that vehicles found parked in the unloading zones **must be towed away without consultation**. Stopping and parking on "Albertus-Magnus-Straße" without special permission, including the protective strip, is also prohibited and will be punished.

Important:

- Unloading is only possible with vehicles with a tail lift or by hand - a limited number of pallet trucks are available, but no forklift or loading ramp!
- Stand numbers **A35 to A44 are not accessible with an elevator or a ramp!**
- Please clearly mark the load with the exhibitor's sender and stand location as well as the number of packages.

Parking at the University of Regensburg

<https://www.uni-regensburg.de/contact/parking/index.html>

There are no parking fees. The underground car park (200 cm; 2,5 t) is open all the time and can also be used for loading and unloading (Level -2). Please also use the parking garages near the "BioPark" (near exhibition area T) and the parking spaces between UR and OTH ("Galgenbergstraße"/"Universitätsstraße", near exhibition areas A and E).

Please do not park in reserved areas or in disabled parking spaces without a corresponding parking permit. Vehicles parked there will be towed away at a cost!

Towed vehicles will be taken to a parking lot near the Chemistry and Pharmacy building. This can be reached via the street "Am BioPark" (towing parking lot map). To reclaim your towed vehicle, please call the towing service on **+49 (0) 172 8128601**. You will receive a code with which you can pick up your vehicle.

During the conference, the University of Regensburg is easily accessible by public transport.

<https://www.uni-regensburg.de/contact/directions/index.html>

Set-up: Monday, March 17, 2025

A: Stand numbers A01 to A59 in the central lecture hall building 6:00 p.m. – 9:00 p.m.

E: Stand numbers E01 to E21 in the business/law building 6:00 p.m. – 9:00 p.m.

T: Stand numbers T01 to P20 in the physics tent 9:00 a.m. – 6:00 p.m.

Important! Additional note on all packages: "DPG-exhibition"/stand number/"Zwicknagl"
If necessary, give the transport company the following contact on site: Mr. Mathias Zwicknagl

Set-up in the central lecture hall building and in the business and law building (A & E) is not permitted before 6:00 p.m., as it would significantly disrupt ongoing events – we therefore expressly ask you to respect this!

A: Central lecture hall building (A01 to A59):

The entrance doors to the central lecture hall building are double doors. Approximately halfway up each double door (between 85 cm and 115 cm) there are door handles, which reduce the maximum width of the door, at the height of the door handles, from 175 cm to **155 cm**. The maximum height is 200 cm. A lift is available for most stands. Door width: 117 cm, door height: 193 cm. The lift itself is approximately 240 cm wide and 140 cm deep. The maximum load capacity is 1800 kg. Please remember that when transporting with a pallet truck, the maximum possible height of the package to be transported is reduced by the height of the pallet truck.

Stands **A35 to A44** in the central lecture hall building **cannot be reached directly by lift**; the exhibits must be transported via a staircase with 16 steps (each 13 cm high and 45 cm deep).

Stands **A01 to A15** must be accessed via ramp after the elevator. The width of the ramp is 119 cm.

E: Business & Law Building (E01 to E21):

If you want to reach stands E01 to E21 in the Business/Law building by elevator, a door limits the width to 90 cm.

T: Physics Tent (T01 to T20):

The tent can be reached barrier-free via a path made of grass pavers and a ramp. Please keep this in mind when delivering heavier items. „Tiefstraße West“ has a maximum clearance height of 340 cm. The tent's double door is approximately 220 cm wide.

A seminar room (ZH5) is available during the conference for the storage of **empty containers/packaging material**.

Dismantling: Thursday, March 20, 2025

The stand dismantling begins on Thursday, March 20th from 6:00 p.m. and should be completed by 9:00 p.m. Please plan your time accordingly. If later dismantling is necessary, please inform us in advance.

Dismantling before 6:00 p.m. is not permitted, as it would significantly affect the ongoing events - we therefore expressly ask you to respect this!

Collection of exhibition goods for return

The items must be brought to the storage room (ZH5) on Thursday evening after 6:00 p.m.

All stand numbers: **ONLY on Friday, March 21, 2025, 10:00 a.m. to 2:00 p.m.** after prior registration with Mathias Zwicknagl.

- Contact person for collection: Mathias Zwicknagl
- Collection location: "Albertus-Magnus-Straße", 93053 Regensburg, below the Audimax. The transporter can stop for 5 minutes next to the orange column.
- We will guide the transporter to the room (ZH5) where the items are stored. The transporter must bring the items from this room to the transport vehicle.

Important! Please make absolutely sure that the shipments are provided with valid and fully completed return labels and that they are picked up by parcel services or freight forwarders within the above-mentioned period. Please note that no liability can be accepted for insufficiently stamped or uncollected shipments! Shipments left in the warehouse after March 21, 2025 will be disposed of without consultation, and any costs incurred will be passed on to those responsible!

General organizational information

Registration of stand personnel

Employees of companies who are not taking part in the conference but are only looking after the exhibition stand do not need to register and can wear their own name badges. However, if there is an interest in the scientific contributions, a maximum of three employees per company can enter the Auditoriums free of charge. Registration at the conference office is required for this.

Transport aids

If you have your own means of transport, please use means of transport with pneumatic or soft solid rubber tires to keep the noise pollution in the exhibition areas to a minimum. This also makes setting up and dismantling easier, as parts of the central lecture hall building are paved with cobblestones and the path to the tent is paved with grass pavers.

Wi-Fi

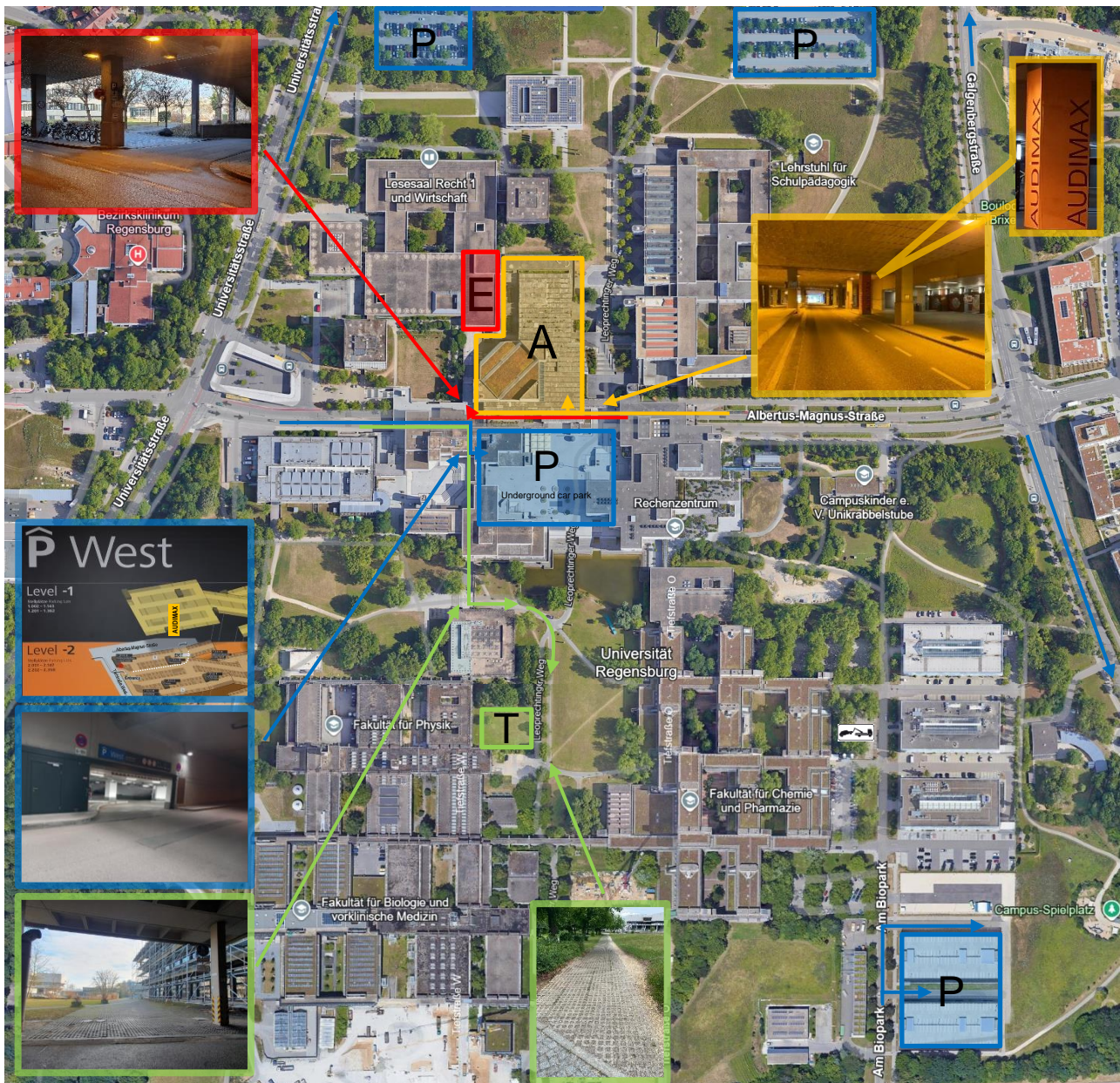
Wi-Fi is available in all exhibition areas. However, we would like to point out that due to the high number of participants during the conference, the internet connections in all areas may be temporarily overloaded. We strongly recommend that you bring a UMTS stick with you.

Advertising displays during the exhibition

Unfortunately, it has happened several times in the past that companies have set up their roll-ups for advertising purposes outside the rented exhibition space. We would like to point out again at this point that setting up additional advertising measures (roll-ups, banners, seating, etc.) outside the rented exhibition space is not permitted without prior consultation with the DPG office. Roll-ups that are set up without permission will be removed immediately.

Security guards

All exhibition areas are guarded after set-up (on Monday) and outside opening hours (Monday to Wednesday from 6:00 p.m. to 9:00 a.m.). However, we ask that you cover your stand outside opening hours, for example with a cloth, to protect it from the eyes of possible opportunistic thieves. During opening, set-up and dismantling times, the exhibitor is responsible or solely responsible for guarding and looking after his stand and the associated (exhibition-)items, goods and people. The tent is locked in the evenings. The organizer accepts no liability!



Legend delivery plan:

Parking spaces (blue)

Delivery E (red)

Delivery A (orange)

Delivery T (green)

Towed vehicles (🚚)

Further information and plans from the University of Regensburg that may be important to you can be found at the following URL:

<https://www.uni-regensburg.de/contact/maps/index.html>